

ABOUT US

We are an advocacy service established to support the Black community through crisis. Since our founding in June 2020, we have remained committed to creating meaningful, lasting impact. The Coronavirus pandemic exposed and widened long-standing disparities between the Black community and wider society. While continuing to highlight these inequalities is vital, our focus has evolved toward developing practical, solution-driven support.

OUR MISSION

Our mission is to serve as a fundamental support system for the Black community. We recognise the systemic barriers that disproportionately affect Black people, including but not limited to:

- Late diagnosis of illnesses
- Poor communication from health professionals
- Inner-city deprivation
- Housing challenges
- Inadequate mental health treatment
- Social isolation
- Pre-existing medical conditions
- Family dysfunction
- Unemployment

These hardships drive our commitment to seeking internal, community-centred solutions. Our vision is a self-sufficient, empowered community.

ADVOCACY CASEWORKER

Hybrid Wfh (Occasional site visits) £15ph 6 hours per week. West Midlands.

Wed or Friday 10-4pm or Wed/Fri split

Self-employed role; monthly invoicing required.

Your first £1,000 will be tax-free.

Our advocacy service supports disadvantaged individuals within the Black community who struggle to navigate complex social systems.

An Advocacy Caseworker investigates and assists clients by analysing their circumstances and identifying suitable support services. This includes conducting online research, mapping available resources, and contacting local or governmental organisations.

You will be responsible for researching support services, documenting pathways clearly, and helping clients understand their rights. Empathy and emotional awareness are essential.

You will work independently, with a supervisor available on call during working hours.

ESSENTIAL SKILLS

- Strong communication skills
- Coordination and time-management abilities
- Empathy and active listening
- Problem-solving skills
- Ability to work independently
- Proficiency with Microsoft Office (Word, PowerPoint, basic Excel)
- Commitment to completing projects
- Good written and verbal communication
- Friendly and approachable
- Willingness to learn
- Team-focused mindset
- Commitment to diversity, equity, and inclusion

RESPONSIBILITIES

- Administrative duties
- Liaising with third-sector organisations
- Conducting client interviews
- Casework support
- Report writing
- Attending monthly meetings (paid)
- Supervising and working with 1–2 volunteers

Experience preferred, not essential.

Online Training and shadowing opportunities will be provided. You must have access to a laptop/desktop/tablet AND phone.

Please email admin@bhss.co.uk for more information